

## **Minutes of Smyrna Charity Assistance Fund Board Meeting on July 11, 2024**

The Smyrna Charity Assistance Fund Board met at 5:00 p.m. on July 11, 2024 in the Main Conference Room at Town Hall.

Chairperson Natasha Floyd called the meeting to order, offered the invocation and led the pledge of allegiance.

The following members were present:

Natashia Floyd, Chairperson  
Council Member Racquel Peebles  
Chris Ruff  
Jenny Davis

1. Approval or correction of minutes of the April 11, 2024 meeting.

The Board considered a motion by Jenny Davis to approve the minutes of the April 11, 2024 meeting. The motion was duly seconded by Chris Ruff. Following discussion, the motion was approved unanimously.

2. Old Business

a. Fund Balance - The fund balance is \$23,654.85.

3. New Business

a. Update on funding from Town

Council Member Racquel Peebles reported that Council approved funding \$35,000 to SCAF in the fiscal year 2025.

b. Discuss revisions to application or letter

Following discussion, there are no changes to application or letter. New procedure was added for staff to verify applicants status through IRS website.

4. Staff Comments and/or Other Business

a. The Board considered a motion by Jenny Davis to amend the by-laws to reflect a one-time disbursement in December instead of January and July. The motion was duly seconded by Council

Member Racquel Peebles. Following discussion, motion was approved unanimously.

5. Adjourn.

There being no further business, Chairperson Natasha Floyd declared the meeting adjourned at 5:25p.m.

Approval of minutes by

Chris Ruff on 10-10-24  
~~Natasha Floyd, Chairperson~~ Date

Chris Ruff, Co-chairperson